

**GOVERNMENT OF ASSAM  
PUBLIC HEALTH ENGINEERING DEPARTMENT  
DISPUR, GUWAHATI-6**

**NOTIFICATION**

No. PHED.62/2020/42

Dated: Dispur, the 4<sup>th</sup> March, 2020

In partial modification of the earlier notification no PHED-563/2007/215 dated 23.02.2009, No PHED 424/2009/6 dated 16.11.2009 and no PHED 563/2007/Pt 1/100 dated 12<sup>th</sup> June 2017 and in pursuance of the decision held in the Apex Body Meeting of the State Water & Sanitation Mission held on 29<sup>th</sup> February 2020 in line with the operational guideline of Jal Jeevan Mission , the Governor of Assam is pleased to reconstitute the Apex Body of the State Water & Sanitation Mission under Jal Jeevan Mission for implementation of Rural Water Supply & Sanitation programme in Assam

**APEX BODY (STATE LEVEL)**

Sl No.	Constitution	Formation
1	Chairman	Chief Secretary, Assam
2	Vice Chairman	Senior Most Secretary , Public Health Engineering Department, Assam
3	Member Secretary	Commissioner & Secretary/Secretary, Public Health Engineering Department, Assam
4	Member	Senior Most Secretary, Finance Department, Assam
5	Member	Senior Most Secretary, Transformation & Development Department, Assam
6	Member	Senior Most Secretary, Power Department, Assam
7	Member	Senior Most Secretary , Water Resource Department, Assam
8	Member	Senior Most Secretary, Information & Public relation Department, Assam
9	Member	Senior Most Secretary , Environment & Forest Department, Assam
10	Member	Commissioner & Special Secretary, Public Works Department, Assam
11	Member	Senior Most Secretary, Health & Family Welfare Department, Assam
12	Member	Senior Most Secretary, Education (Elementary & Secondary) Department, Assam
13	Member	Senior Most Secretary, Panchayat & Rural Development Department, Assam
14	Member	One Representative from Ministry of Drinking Water & Sanitation, GOI
15	Member	Mission Director, Jal Jeevan Mission, Assam
16	Member	Mission Director, SBM(G), Assam
17	Member	Chief Engineer, PHE (Water)
18	Member	Chief Engineer, PHE(Sanitation)
19	Member	One Representative from UNICEF


**Roles & Responsibilities:**

- 1) To provide policy guidance and will be responsible for the overall planning, strategizing, and implementation of JJM in the State;
- 2) To achieve coordination and convergence amongst various state departments
- 3) Responsible for finalization of State Action Plan (SAP) to provide FHTC to every rural household of the State by 2024;
- 4) Decide charges for providing FHTC to rural household;
- 5) Decide water service standards;
- 6) Appraisal and in-principle approval of State Action Plan (SAP) after discussion with Department/ National Mission;

- 7) Responsible for financial planning including ensuring timely utilization of fund and no parking of fund;
- 8) Responsible for coordination among various Department and other agencies for convergence;
- 9) Responsible for devolution of powers empowering GP/ sub-committee of GP for management of in-village infrastructure, if not done already;
- 10) Devolve Powers to DWSSM to accord administrative approval of intra-district and in village infrastructure water supply schemes;
- 11) Decide modalities for operation of single nodal account;
- 12) Build suitable incentive and disincentive mechanism in the policy to discourage wastage of water as well as to meet recurring expenditure on bulk water, distribution network and household level supply;
- 13) Bringing about effective policies & regulations for water use by other sectors, abating water contamination by industries, agricultural practices or mis-management of solid & liquid waste by individual households/ institutions;
- 14) To enforce uniform policy for various uses of groundwater within the annual replenishable ground water recharge;
- 15) Responsible for water allocation;
- 16) To firm up State policy on engaging dedicated human resource for ensuring water quality testing as well as surveillance using Field Test Kits;
- 17) Finalize ToR for various contracts especially penal provision for delays and its monitoring;
- 18) Developing O&M strategy and monthly tariff/ user charges for ensuring financial sustainability of the system/ scheme. To firm up policy on O&M accounts and its operation process by GP and/ or its sub-committee;
- 19) To firm up policy on earmarked % of support fund for IEC/ BCC activities;
- 20) Decide action on unauthorized/ unmetered/ unaccounted connections to stop continued loss of water/ revenue.

#### **Meeting of Apex Body**

1. The Apex Committee shall at least twice in a year or as may be necessary

  
 (S. ABBAS, IAS)  
 Addl. Chief Secretary to the Government of Assam  
 Public Health engineering Department  
 Dispur, Guwahati-06

**Memo no: PHED.62/2020/42-A**

**Dated, Dispur the 4<sup>th</sup> March,2020.**

Copy forwarded for kind information and necessary action

1. The Secretary, Ministry of Jal Shakti, Deptt. Of Drinking Water & Sanitation, Govt of India, CGO complex, Lodhi Road, New Delhi-110003
2. Staff Officer to Chief Secretary ,Assam, Dispur.
3. P.S. to Hon'ble Minister, PHE, Assam for kind appraisal of the Hon'ble Minister
4. Addl. Chief Secretary to the Govt of Assam, PHE Department, Guwahati-6
5. Commissioner & Secretary, Finance Department, Assam, Dispur
6. Commissioner & Secretary, Transformation & Development Department, Assam
7. Commissioner & Secretary, Power Department, Assam
8. Commissioner & Secretary, Water Resource Department, Assam
9. Commissioner & Secretary, Information & Public relation Department, Assam
10. Commissioner & Secretary, Environment & Forest Department, Assam
11. Commissioner & Special Secretary, Public Works Department, Assam
12. Commissioner & Secretary, Health & Family Welfare Department, Assam
13. Commissioner & Secretary, Education (Elementary & Secondary) Department, Assam
14. Commissioner & Secretary, Panchayat & Rural Development Department, Assam

15. Director, State Project Management Unit, Neer Nirmal Pariyojana, Assam
16. Mission Director, Jal Jeevan Mission, Assam
17. Mission Director, SBM-G, Assam
18. The chief Field Officer, UNICEF, Assam
19. Chief Engineer, PHE(Water), Assam, Guwahati-36
20. Chief Engineer, PHE(Sanitation), Guwahati-36
21. Guard File

  
( S. ABBASI, IAS)

Addl. Chief Secretary to the Government of Assam  
Public Health engineering Department  
Dispur, Guwahati-06