

**GOVERNMENT OF ASSAM
PUBLIC HEALTH ENGINEERING DEPARTMENT
DISPUR, GUWAHATI-6**

NOTIFICATION

No. PHED.62/2020/44

Dated: Dispur, the 4th March, 2020.

In partial modification of the earlier notification no PHED-563/2007/Pt-I/40 dated 20/02/2016 and PHED.563/2007/Pt-I/101 dated 12th June 2017 and in pursuance of the decision held in the Apex Body Meeting of the State Water & Sanitation Mission held on 29th February 2020 in line with the operational guideline of Jal Jeevan Mission, the Governor of Assam is pleased to reconstitute the District Water & Sanitation Mission under Jal Jeevan Mission for implementation of Rural Water Supply and Sanitation Programme in Assam.

DISTRICT WATER & SANITATION MISSION (DWSM) FOR THE DISTRICTS OF GENERAL AREA/PRI AREA

Sl no	Constitution	Formation
1	Chairman	Deputy Commissioner of concerned district
2	Member Secretary	Executive Engineer, PHE (HQ or to which Division it belongs)
3	Associate member Secretary	Other Executive Engineer in the district
4	Member	Chief Executive Officer, Zilla Parishad
5	Member	SDO(Civil)
6	Member	Project Director of ITDA/ITDP District
7	Member	District Forest Officer
8	Member	District Medical Officer
9	Member	District Education Officer
10	Member	District Agriculture Officer
11	Member	District Information and Public Relation Officer
12	Member	Superintending Engineer, PHE
13	Member	Representative from Power Department (APDCL)
14	Member	Representative from PWD(Roads)
15	Member	Representative from Water Resource Department
16	Member	Project Director, DRDA
17	Member	2 Nominated Member by Chairman (Exclusively from the field of Water Management/ Community Development/ Health Education/ Water Quality etc)
18	Member	All AEE, PHE - Member

Role of District Water & Sanitation Mission

- 1) Ensure preparation of VAP after taking stock of each village for FHTCs; each village for FHTCs;
- 2) Finalize a District Action Plan (DAP) to provide FHTC to every rural household by 2024;
- 3) Provide administrative approval of in-village water supply schemes/ projects at district level as per the powers devolved by SWSM;
- 4) Ensure availability of funds for source sustainability works and grey water management in villages through convergence and projects may be cleared only if these components are part of DPR;
- 5) Identify villages requiring ISA support, engage ISAs from empanelled list and monitor their performance; provide necessary directions given to PHED Department for active participation in VAP and initiate techno-economic feasibility, preparation of DPRs in consultation with Gram Panchayat and/ or its sub-committee, i.e. GP/VWSC.;
- 6) Approve the Village Action Plans (VAPs) that would contain the estimate for in-village infrastructure viz. Retrofitting or new scheme and its implementation timeline;

- 7) Finalize unit type designs and approve cost estimates finalized by SWSM or PHED/ RWS Department, ISA, Gram Panchayat and/ or its sub-committee, i.e. GP/VWSC etc.
- 8) Ensure availability of agency from the empanelled list based on the annual projected requirement emerging from VAPs and award work;
- 9) Engage 3rd party agency for inspection of work before payment to the agency;
- 10) Help in formation of sub-committee of Gram Panchayats, i.e. GP/VWSCs etc. And handhold to ensure scheme implementation;
- 11) Coordinate with Gram Panchayat and/ or its subcommittee, i.e. GP/VWSC etc., collate information, prepare District Action Plan (DAP) and submit to SWSM;
- 12) Converge with PMKVK to create a pool of skilled human resource to be engaged by Gram Panchayat and/ or its sub-committee, i.e. GP/VWSC etc. For creating in-village infrastructure under JJM. The payment towards the same maybe met out of support funds;
- 13) Ensure regular updates of JJM physical and financial progress on IMIS and validate the same;
- 14) Monitor and evaluate physical and financial performance;
- 15) Facilitate deployment of NGO/ VO/ CBO partners as Implementation Support Agencies (ISAs);
- 16) Implement IEC/ BCC strategy and ensure effective utilization of the earmarked support fund for the same;
- 17) Identify individuals to be trained as master trainers at State level who will in-turn build capacities of Gram Panchayat and/ or its subcommittee, i.e. GP/VWSC etc.;
- 18) Upload FHTCs on IMIS after receipt of commissioning certificate from Gram Panchayat and/ or its sub-committee, i.e. VWSC, etc.;
- 19) Approve and share reports, success stories, best practices on JJM IMIS and within district;
- 20) Conduct all campaigns with respect to JJM initiated by both Central and State governments;
- 21) Recognize well-performing Gram Panchayat and/ or its sub-committee, i.e. VWSC , etc. and ISAs from time-time;
- 22) Analyze data on health indicators, water-borne diseases, etc. for corrective action;
- 23) Arrange exposure visits for Gram Panchayat and/ or its sub-committee, i.e. VWSC etc. functionaries, wherever required;
- 24) Ensure state-specific slogans are wall painted in prescribed format across villages as part of JJM introductory programme;
- 25) Step-in in times of calamities like drought/ flood
- 26) Grievance redressal;
- 27) Ensuring that all information is placed on IMIS

(S. ABBASI, IAS)

Addl. Chief Secretary to the Government of Assam
Public Health engineering Department
Dispur, Guwahati-06

Memo no: PHED.62/2020/44-A

Dated, Dispur the 4th March, 2020.

Copy forwarded for kind information and necessary action to:

1. Secretary, Ministry of Jal Shakti, Deptt. of Drinking Water & Sanitation, Govt. of India, CGO complex, Lodhi Road, New Delhi-110003
2. Staff Officer to Chief Secretary , Assam, Dispur.
3. P.S. to Hon'ble Minister, PHE, Assam for kind appraisal of the Hon'ble Minister
4. Addl. Chief Secretary to the Govt of Assam, PHE Department, Guwahati-6
5. Commissioner & Secretary, Finance Department, Assam, Dispur
6. Commissioner & Secretary, Transformation & Development Department, Assam
7. Commissioner & Secretary, Power Department, Assam
8. Commissioner & Secretary, Water Resource Department, Assam
9. Commissioner & Secretary, Information & Public relation Department, Assam
10. Commissioner & Secretary, Environment & Forest Department, Assam

11. Commissioner & Special Secretary, Public Works Department, Assam
12. Commissioner & Secretary, Health & Family Welfare Department, Assam
13. Commissioner & Secretary, Education (Elementary & Secondary) Department, Assam
14. Commissioner & Secretary, Panchayat & Rural Development Department, Assam
15. Commissioner & Secretary, Agriculture Department, Assam
16. The Deputy CommissionerDistrict
17. Mission Director, Jal Jeevan Mission, Assam
18. Mission Director, SBM-G, Assam
19. The Chief Engineer, PHE(Water), Assam, Guwahati-36
20. The Chief Engineer, PHE(Sanitation), Guwahati-36
21. The Addl Chief Engineer(PHE).....Zone
22. The Superintending Engineer (PHE).....Circle
23. SDO(Civil).....Sub Division
24. Chief Executive Officer, Zilla Parishad.....District.
25. The Executive Engineer,.....Division
26. Guard File



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