

**GOVERNMENT OF ASSAM
PUBLIC HEALTH ENGINEERING DEPARTMENT
DISPUR, GUWAHATI-6**

NOTIFICATION

No. PHED.62/2020/43

Dated Dispur the 4th March, 2020

In partial modification of the earlier notification no PHED-563/2007/Pt-1/37 dated 05/11/2015 and in pursuance of the decision held in the Apex Body Meeting of the State Water & Sanitation Mission held on 29th February 2020 in line with the operational guideline of Jal Jeevan Mission, the Governor of Assam is pleased to reconstitute the Executive Committee under State Water & Sanitation Mission to support Mission Directorate in implementation of Jal Jeevan Mission and Sanitation programme in Assam.

EXECUTIVE COMMITTEE UNDER STATE WATER & SANITATION MISSION

Sl no	Constitution	Formation
1	Chairman	Senior Most Secretary , Public Health Engineering Department, Assam
2	Member Secretary	Mission Director, Jal Jeevan Mission
3	Member	Commissioner & Secretary/Secretary, Public Health Engineering Department, Assam
4	Member	Chief Engineer, PHE(Water)
5	Member	Chief Engineer, PHE(Sanitation)
6	Member	All Addl Chief Engineer
7	Member	Deputy Secretary, PHE
8	Member	Representative from Power Department, Assam not below the rank of Deputy Secretary
9	Member	Representative from Water Resource Department, Assam not below the rank of Deputy Secretary
	Member	Representative from Environment & Forest Department, Assam not below the rank of Deputy Secretary
6	Member	Representative from, Public Works Department(R) , Assam not below the rank of Deputy Secretary
7	Member	Representative from Central Ground water Board
8	Member	Representative from, Health & Family Welfare Department, Assam not below the rank of Deputy Secretary
9	Member	Representative from, Panchayat & Rural Development Department, Assam not below the rank of Deputy Secretary
10	Member	Experts, not exceeding three, from the field of water, rural development, public/ community health and hygiene, sanitation, and reputed voluntary organizations

Role of Executive Committee under State Water & Sanitation Mission

- 1) support in creation of DWSMs, ensure necessary capacity building, regular monitoring of its functioning; coordinate with DWSMs, collate information, finalize Annual Action Plans (AAPs);
- 2) Monitoring of physical and financial performance and management of the water supply and Sanitation projects;
- 3) Approval for opening a single nodal account and ensure PFMS implementation;
- 4) Prepare and share design of different types of schemes with DWSMs;
- 5) promote/ support innovation, new technology wherever feasible;
- 6) Take up evaluation studies, impact assessment studies, R&D activities;
- 7) Empanelment of consultant for DPR preparation
- 8) Ensure regular updates of JJM physical and financial progress on IMIS and validate the same;

- 9) Decide rate contracts and empanel reputed construction agencies/ vendors through centralized tendering for expeditious implementation;
- 10) Empanel partner NGOs/ Vos/ SHGs as Implementation Support Agencies (ISAs);
- 11) Tendering of schemes and services as required
- 12) Issue notifications for setting up of various committees after approval of SWSM
- 13) Prepare various policy documents and guidelines related to implementation & O&M of Water Supply Schemes
- 14) Engage third party inspection agencies for inspection of work before payment;
- 15) Finalize State Information, Education and Communication (IEC)/ Behavioural Change Communication (BCC) strategy. Ensure effective utilization of the earmarked support fund for IEC activity;
- 16) Prepare capacity building action plan for personnel at various levels of the mission and monitor its implementation, arrange Training of Trainers (ToTs), IEC material use, etc.;
- 17) Ensure that Utilization Certificates (UCs), Audited Statement of Accounts (ASA), etc. are submitted to Government of India on time;
- 18) Sharing of reports, success stories, best practices on IMIS and within State and disseminate through State social media accounts;
- 19) Conduct campaigns across State that are initiated by both Central and State governments;
- 20) Recognize well performing Districts, Gram Panchayat and/ or its sub-committee, i.e. VWSC., ISAs from time to time and develop policy to encourage them;
- 21) Create and maintain digital inventory of JJM assets on a GIS platform;
- 22) Decide on state-specific slogans for introducing JJM, wall paintings based on the number of houses in a village and areas where it will be painted.



(S. ABBASI, IAS)

Addl. Chief Secretary to the Government of Assam
Public Health engineering Department
Dispur, Guwahati-06

Memo no: PHED.62/2020/43-A

Dated, Dispur the 4th March,2020.

Copy forwarded for kind information and necessary action

1. Staff Officer to Chief Secretary ,Assam, Dispur.
2. P.S. to Hon'ble Minister, PHE, Assam for kind appraisal of the Hon'ble Minister
3. Addl. Chief Secretary to the Govt of Assam, PHE Department, Guwahati-6
4. Commissioner & Secretary, Power Department, Assam
5. Commissioner & Secretary, Water Resource Department, Assam
6. Commissioner & Secretary, Environment & Forest Department, Assam
7. Commissioner & Special Secretary, Public Works Department, Assam
8. Commissioner & Secretary, Health & Family Welfare Department, Assam
9. Commissioner & Secretary, Panchayat & Rural Development Department, Assam
10. The regional Director, Central Ground Water Board, Guwahati
11. Deputy Secretary, PHE , Dispur Guwahati
12. Mission Director, Jal Jeevan Mission, Assam
13. Chief Engineer, PHE(Water), Assam, Guwahati-36
14. Chief Engineer, PHE(Sanitation), Guwahati-36
15. Guard File



(S. ABBASI, IAS)

Addl. Chief Secretary to the Government of Assam
Public Health engineering Department
Dispur, Guwahati-06