

**GOVERNMENT OF ASSAM
PUBLIC HEALTH ENGINEERING DEPARTMENT
DISPUR, GUWAHATI-6**

NOTIFICATION

No. PHED.62/2020/45

Dated: Dispur the 4th March, 2020.

In partial modification of the earlier notification no PHED-563/2007/215/Pt-I/40 Dated 20.02.2016 and PHED .563/2007/Pt-I/101 dated 12.06.2020 and in pursuance of the decision held in the Apex Body Meeting of the State Water & Sanitation Mission held on 29th February 2020 in line with the operational guideline/implementation framework of Jal Jeevan Mission , the Governor of Assam is pleased to reconstitute the Gram Panchayat Water & Sanitation Committee (GPWSC) and Village Water & Sanitation Committee (VWSC) for implementation of Rural Water Supply & Sanitation programme in Assam under Jal Jeevan Mission

GRAM PANCHAYAT WATER & SANITATION MISSION (GPWSC)

Sl no	Constitution	Formation
1	Chairman	President of Respective GP
2	Vice Chairman	Vice President of respective GP
3	Member Secretary	Sectional Officer (Assistant Engineer/Junior Engineer of PHE) in charge of the jurisdiction
4	Member	President of the Village level Health & Sanitation Committee of NRHM
5	Member	Anchalic Panchayat member of the GP
6	Member	All Ward Members of the GP
7	Member	President(s) of the VWSC under the GPWSC
8	Member	Secretary (s) of the VWSC under the GPWSC
9	Member	Secretary of the Respective GP
10	Member	Asha/Anganwadi workers within the GP
11	Member	Representative from existing user committee
12	Special Invitee	AEE(PHE) of the respective area

Note:

- 1) 50% of the members shall be women
- 2) The tenure of all ex-officio members i.e., GP President and GP Secretary in the GPWSC shall be co-terminus with their holding of office of Panchayat.
- 3) The members shall have attained the age of eighteen years or above.
- 4) All members selected by the Gram sabha are for tenure of two years and eligible for re-selection by the Gram Sabha.
- 5) In the extra ordinary event of the GP being dissolved, the GP President / GP Secretary being suspended or removed or else causing the position to fall vacant, an officer appointed as Acting GP President shall perform the functions of the Chairperson/Member of the GPWSC.
- 6) In the event of GPWSC failing to meet and transect business for three to five months, not undertaking its roles and responsibilities effectively as per the notification and guidelines, misappropriation of funds, embezzlement of funds or office bears acting in a manner benefiting themselves or close relatives, the Gram Sabha can re-constitute the committee.

VILLAGE WATER & SANITATION MISSION (VWSC)

Sl no	Constitution	Formation
1	Chairman	Concerned ward member or as nominated by GP president in case of multiple ward within a village
2	Member Secretary	Concerned SO from PHED
3	Treasurer	Secretary of the Respective GP
4	Member	All ward Member within the Village
5	Member	2 Representative from Consumer/existing user committee
6	Member	Concerned Asha/Anganwadi worker

Note:

- 1) 50% of the members shall be women

Role of GPWSC/VWSC

- 1) Provide FHTC to every existing rural HH and any new HH that may emerge in future, and ensure that scattered households located away from main settlements also get FHTCs;
- 2) Ensure preparation of Village Action Plan (VAP) for water supply scheme;
- 3) Plan, design, implement, operate and maintain the in-village water supply schemes and decide seasonal supply hours;
- 4) Mobilize and motivate the community to contribute a part of in-village infrastructure capital expenditure, as the case may be. The contribution may be in the form of cash and/ or kind and/ or labour;
- 5) Supervise construction of in-village infrastructure including source sustainability, grey water reuse, water conservation measures, etc.;
- 6) Open bank account/ use existing account of GP for community contribution and depositing O&M service charge. In case an existing account is being used, it should be ensured that a separate ledger is to be maintained for contribution and incentive;
- 7) Create and maintain register for accounts which should reflect community contribution in terms of cash and/ or kind and/ or labour; cost towards construction; O&M costs/ water tariff collection and incentive received;
- 8) Mobilize community for PRA activities;
- 9) Firm up and collect water tariff/ user charges;
- 10) Will be responsible for management and regular O&M of in-village water supply system including local water sources;
- 11) Record drinking water asset details in GP/ village asset register;
- 12) Facilitate trials runs on scheme completion;
- 13) Facilitate Third Party Inspection and functionality assessment;
- 14) Hold periodic meetings at least four times in a year and maintain minutes/ record of the same;
- 15) Ensure water quality testing using Field Test Kits (FTKs), periodic testing at laboratories & disseminate the same among community and undertake sanitary inspection. Engage/ train rural youth/ students/ women to carry out these activities;
- 16) May engage a dedicated person to ensure water quality test using FTKs, as per the respective State policy;
- 17) Undertake social audit;
- 18) Conduct awareness campaigns on judicious use of water, come up with mechanisms to ensure no misuse of water and ensure prescribed IEC campaigns including wall-paintings, etc.
- 19) Hire/ arrange pump operator, barefoot technician attend regular repair and maintenance work, and operate the system.


(S. ABBASI, IAS)

Addl. Chief Secretary to the Government of Assam
Public Health engineering Department
Dispur, Guwahati-06

Memo no: PHED. 62/2020/45-A

Dated, Dispur the 4th March, 2020.

Copy forwarded for kind information and necessary action

1. Secretary, Ministry of Jal Shakti, Drinking Water & Sanitation, Govt. of India, CGO complex, Lodhi Road, New Delhi-110003
2. Staff Officer to Chief Secretary, Assam, Dispur
3. P.S. to Hon'ble Minister, PHE, Assam for kind appraisal of the Honble Minister
4. Addl. Chief Secretary to the Govt. of Assam, PHE Department, Guwahati-6
5. Commissioner & Secretary, Finance Department, Assam, Dispur
6. Commissioner & Secretary, Health & Family Welfare Department, Assam
7. Commissioner & Secretary, Education (Elementary & Secondary) Department, Assam
8. Commissioner & Secretary, Panchayat & Rural Development Department, Assam
9. Commissioner & Secretary, Social Welfare Department, Assam
10. Mission Director, Jal Jeevan Mission, Assam

11. Mission Director, SBM-G, Assam
12. The Deputy CommissionerDistrict
13. The Chief Engineer, PHE(Water), Assam, Guwahati-36
14. The Chief Engineer, PHE(Sanitation), Guwahati-36
15. The Addl Chief Engineer(PHE).....Zone
16. The Superintending Engineer (PHE).....Circle
17. Chief Executive Officer, Zilla Parishad.....District.
18. The Executive Engineer (PHE),.....Division
19. The Assistant Executive Engineer (PHE).....Division
20. Guard File

(S. ABBASI, IAS)

Addl. Chief Secretary to the Government of Assam
Public Health engineering Department
Dispur, Guwahati-06