



Govt. Of Assam
Office of the Mission Director: Jal Jeevan Mission, Assam
Public Health Engineering Building
Hengrabari, Guwahati-36

No. JJMA-02/HRD/2020/2224

Date:18/12/2020

WALK IN INTERVIEW

A walk in interview will be held on 22/12/2020 from 10:00 A.M. onwards in the Conference Hall of the Office of the Mission Director, Jal Jeevan Mission, Hengrabari-36, Assam for the post of Technical Officer - I.

A. Essential Qualification

1. B.E./B.Tech in Civil/Mechanical Engineering from a recognized University/ institution with minimum 60% marks.
2. The candidates should be a domicile of Assam.
3. Age not more than 35 years as on 1st January 2020.

B. Desirable Qualifications/ Skills

1. Relevant knowledge in areas of community driven rural/urban development projects (Water supply, Roads, Buildings, Sanitation and other relevant areas)
2. Computer Knowledge in MS office/OS and Internet.
3. Willing to work in complex, multi stakeholder and fast-moving environment.
4. Willing to work under pressure, respecting strict deadlines and multi-tasking.
5. Knowledge of Assamese, English, Hindi & other local language (s).
6. Good social, analytical, communication, inter-personal and planning skills.
7. Self-motivated and possessing ability to work independently as well as in teams.
8. Willing to travel extensively within and outside the state.

C. Job Description

1. Assist in the preparation and implementation of Village Action / District Action Plans
2. Assist in the planning and preparation of Detailed Project Report (DPR) for rural water
3. On-site verification and monitoring of construction of water supply scheme and Plans. supply. retrofitting.
4. Operation and maintenance of FHTCs.
5. Regular follow up with District officials on quality construction of water supply schemes including FHTCs.
6. Timely preparation and submission of monitoring data and IMIS reports.
7. Organizing periodic review meeting with District, Block and GP level functionaries and beneficiaries.
8. Capacity building of community/ beneficiary on usage, O&M of FHTCs.
9. Any other task assigned by the concerned authorities.

D. Duration of the Contract

The contract period of the Technical Officer - I is initially for a period of 11 months. Further extension will be based on the performance of the concerned person/ project requirement.



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E. Remuneration

The consolidated fixed remuneration of the Technical Officer - I shall be Rs. 30,000 (Rupees Thirty Thousand Only) per month with an annual increment of 10% (after appraisal). Taxes as applicable shall be dealt with as per applicable laws. The remuneration shall be inclusive of monthly remuneration and performance-linked-incentive, communication allowance, etc. 90% of the remuneration would be paid as fixed salary while 10% would be linked to performance

G. Place of Posting:

Sl.	Division	No. Of Vacancies
1	BISWANATH CHARIALI DIVISION	1 (Mechanical)
2	DIPHU RURAL DIVISION	1 (Civil)
3	HAMREN DIVISION	1 (Civil)
4	UMRANGSU DIVISION	1 (Civil))
5	KARIMGANJ DIVISION	1 (Civil)
6	KAMALABARI SUB-DIVISION	1 (Civil)

Engagement will be purely on temporary basis and no way will be made permanent.

Interested candidate may appear for the interview along with all original documents and required to enroll their names in this link <https://t.ly/FpFj>

No TA/DA will be admissible to the candidate for appearing the interview

-Sd-
Additional Mission Director
Jal Jeevan Mission, Assam