



Govt. Of Assam
Office of the Mission Director: Jal Jeevan Mission, Assam
Public Health Engineering Building
Hengrabari, Guwahati-36

No. JJMA-03/HRD/2020/2133

Date: 11.12.2020

WALK IN INTERVIEW

A walk in interview will be held on **17/12/2020** from **10: 00 AM** onwards in the Conference Hall of the Office of the Mission Director, Jal Jeevan Mission, Hengrabari-36, Assam for the post of Technical Officer II.

A. Essential Qualification

1. Diploma in Civil Engineering from a recognized University/Institution with minimum 65% marks.
2. At least 1 year of experience in rural development works related to supervision in construction.
3. Age not more than 35 years as on 1st January 2020

B. Desirable Qualifications/ Skills

1. Relevant knowledge in areas of community driven rural/urban development projects (Water supply, Roads, Buildings, Sanitation and other relevant areas)
2. Computer Knowledge in MS office/OS and Internet.
3. Willing to work in complex, multi stakeholder and fast-moving environment.
4. Willing to work under pressure, respecting strict deadlines and multi-tasking.
5. Knowledge of Assamese, English, Hindi & other local language(s).
6. Good social, analytical, communication, inter-personal and planning skills.
7. Self-motivated and possessing ability to work independently as well as in teams.
8. Willing to travel extensively within and outside the state.

C. Job Description

1. Supervision of construction of Pipe water supply scheme (PWSS), installation of Functional House tap connection (FHTC) and other JJM related works like VAP, DAP etc
2. Ensure quality of construction works
3. Support in preparation of Detail Project Report (DPR) under JJM
4. Supervision of construction of Community Managed Sanitary Complex (CMSC), Individual Household Latrine (IHHL) and Solid liquid waste management (SLWM) assets under JJM
5. Retrofitting of completed and ongoing piped water supply schemes to provide FHTC and raise the service level
6. Monthly activity report to both Member Secretary, District Water Sanitation Committee (DWSC) & District Water Sanitation Mission (DWSM)
7. Supervision of Grey water management works & quality assurance
8. Facilitate & attend meetings at village, GP, Block & district level, as and when required
9. Coordinate with Gram Panchayat and/ or its subcommittee, i.e. GP/village water sanitation committee (VWSC) etc., for sensitizing community in JJM
10. Step-in in times of calamities like drought/ flood
11. Support in exposure visits for Gram Panchayat and/ or its sub-committee, i.e. VWSC etc. functionaries, wherever required
12. Ensuring that all information is placed on IMIS
13. Any other work as assigned by DWSC & DWSM



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D. Duration of the Contract

The contract period of the Technical Officer is initially for a period of **11 months**. Further extension will be based on the performance of the concerned person/ project requirement.

E. Remuneration

The proposed remuneration will be in the range of Rs.25,000/- (Rupees Twenty Five Thousand) per month (Inclusive of all incentives & perks).

G. Place of Posting:

Sl.	Division	No. Of Vacancies
1	BOKAKHAT DIVISION	1
2	DHING DIVISION	1
3	HAFLONG DIVISION	1
4	HAMREN DIVISION	1

Engagement will be purely on temporary basis and no way will be made permanent.

Interested candidate may appear for the interview along with all original documents AND required to enroll their names in this link <https://rb.gy/tuzvrh>

No TA/DA will be admissible to the candidate for appearing the interview

-Sd-
Additional Mission Director (N/T)
Jal Jeevan Mission, Assam